BYLAW NO. 1567-26

of the
Town of Pincher Creek

Signing Authority Bylaw

A BYLAW OF THE TOWN OF PINCHER CREEK, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ESTABLISHING SIGNING AUTHORITY FOR THE TOWN.

WHEREAS, pursuant to the Municipal Government Act, R.S.A. 2000, Chapter M-26, as amended, Council may delegate its powers and duties to the Chief Administrative Officer;

NOW THEREFORE, the Council of the Town of Pincher Creek, in the Province of Alberta, duly assembled, hereby enacts as follows:

TITLE

This bylaw shall be cited as the "Signing Authority Bylaw."

DEFINITIONS

"Acting CAO" means a person appointed to act as Chief Administrative Officer during the CAO's absence;

"CAO" means the Chief Administrative Officer of the Town;

"Council" means the Municipal Council of the Town of Pincher Creek;

"Deputy Mayor" means the Councillor appointed by Council to act in the Mayor's place during the Mayor's absence or inability to act, in accordance with the Council Procedural Bylaw;

"Mayor" means the Chief Elected Official elected in accordance with the MGA;

"MGA" means the Municipal Government Act, R.S.A. 2000, Chapter M-26, as amended;

"Town" means the Town of Pincher Creek, a Municipal Corporation in the Province of Alberta.

SIGNING AUTHORITY

1. Council delegates to the CAO the authority to sign, or authorize the signing of, cheques, drafts, agreements, and other negotiable instruments on behalf of the Town for amounts less than $1,000,000.

2. Council delegates to the CAO, or in the CAO's absence the Acting CAO, and the Mayor, signing jointly, the authority to sign cheques, drafts, agreements, and other negotiable instruments on behalf of the Town for amounts of $1,000,000 or more. In the Mayor's absence, the Deputy Mayor may sign in the Mayor's place.

3. The CAO may authorize other Town employees to sign under Section 1 as needed.

SIGNATURES

4. A signature required under Section 1 may be given by facsimile.

5. A signature required under Section 2 must be given personally by the signer, whether in writing or by electronic signature, and must not be a facsimile signature.

ENACTMENT

6. Bylaw No. 1567-14 and all amendments thereto are repealed.

7. This bylaw comes into force on the date of its final reading.

READINGS AND SIGNATURES

READ A FIRST TIME THIS 9TH DAY OF NOVEMBER 2026

READ A SECOND TIME THIS 23RD DAY OF NOVEMBER 2026

READ A THIRD TIME THIS 23RD DAY OF NOVEMBER 2026

Mayor, Wayne Oliver

CAO, Konrad Dunbar